



Borough of Keyport

OFFICE OF THE CONSTRUCTION DEPARTMENT

PO Box 60, 70 West Front Street, Keyport, NJ 007735

APPLICATION FOR SOIL REMOVAL PERMIT **AS PER CHAPTER 17, REVISED GENERAL ORDINANCES**

1. Project Name: _____
Project Address: _____
Block: _____ Lot (s): _____ Tax Map Sheet: _____
2. Owner's Name: _____ Phone: _____
Address: _____
3. Applicant's Name: _____ Phone: _____
Address: _____
Relationship to Owner: _____
4. Person/Firm Preparing Application: _____
Address: _____
Profession: _____ Phone: _____
Email Address: _____
5. If the applicant is not the owner of the land, provide a letter from the owner of the land, authorizing the applicant to make the application and to remove/fill soil according to the information supplied within this application (attach letter to this application).
6. A description of the land in question: _____

7. Proposal for: _____ Soil Removal Permit _____ Soil Fill Permit

8. Estimate the quantity of soil to be moved in cubic yards: _____

9. In the case of removal or importing of soil, estimate the amount to be removed from the Borough of Keyport:

10. Estimate the area, in square yards, in which soil removal/fill will take place: _____

11. The dates of commencement and completion of the work:

Commencement: _____ Completion: _____

The completion date in no event may exceed one (1) year from the date of the approval of the application. Thus, the application is valid for a one-year period.

12. Estimate the type and number of machines and other equipment to be used in the operation:

13. The daily starting and finishing time during which such machines are to be operated:

Start: _____ Finish: _____

14. The location(s) to which it is proposed that the soil will be removed:

15. Describe the hauling route for the soil removal/fill: _____

16. What protection will be provided to keep children and other unwary persons from gaining access to the area:

17. Contractor for soil removal/fill:

Contractor: _____ Phone: _____

Number of Daily Trips: _____ Truck Size: _____

18. For Soil Removal: (Check box if provided) ☐

Provide a written description for the removal of the soil and copy of approval from the disposal site.

For Soil Fill: (Check box if provided) ☐

Provide a copy of soil testing report for any proposed fill.

19. TOPOGRAPHICAL MAP – Accompanying the application there shall be filed a topographical with cross-sections map in triplicate of the land upon which the proposed soil removing operations are to be conducted and all surrounding lands within two hundred (200) feet of the perimeter of the land which is the subject matter of the application, prepared and certified by a licensed professional civil engineer or land surveyor of the State of New Jersey on the scale of not less than one (1) inch to one-hundred (100) feet, and based upon the United States Coast and Geodetic Survey Datum showing both as to the land and as to all of the surrounding land.

- a) The dimensions of the land and the lot and block number of the land and of each lot surrounding the land within two hundred (200) feet thereof shown on the current tax assessment map of the Borough.
- b) The present grade on a fifty (50) foot grid layout with contour lines at two foot levels up to and including twenty (20) acres, one hundred (100) foot grids with contour lines at five foot levels. Where access to adjoining lands is not permitted, the contour lines of the perimeter lands shall be taken from the available State of New Jersey or United States Coast and Geodetic Survey Map of the particular area.
- c) The existing elevations of all buildings, structures, streets, streams, bodies of water and water courses, natural or artificial.
- d) All wooded areas.
- e) The proposed finished grades when the work has been completed with the same requirements as contained therein.
- f) The quantity in cubic yards of the soil involved in the work
- g) The average depth of topsoil as determined by taking borings in approximate center of each 50 or 100 foot grid.
- h) Location of truck access and tracking pad as necessary.

Soil Removal/Fill # _____

20. The Applicant must supply with the application, written approval from the Freehold Soil Conservation District of plans for the removal/fill of the soil. (Check box if provided) ☐
21. FEES – A non-refundable fees of \$250.00 shall be paid to the Borough upon the filing of an application.