

**ORDINANCE #18-19**

**ORDINANCE OF THE BOROUGH OF KEYPORT, COUNTY OF MONMOUTH, NEW JERSEY, AMENDING AND SUPERSEDING THE ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

**WHEREAS**, the Borough of Keyport (the “**Borough**”) is a public body corporate and politic of the State of New Jersey; and

**WHEREAS**, the Council of the Borough (the “**Council**”), last amended the salaries of Borough employees by way of Ordinance #17-19, entitled, "AMENDING AND SUPPLEMENTING AN ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT" (the "Ordinance"); and

**WHEREAS**, the Ordinance establishes salary ranges for the positions listed therein, wherein the ranges provide the minimum salary for the position as well as the maximum, and the exact salary to be paid to each employee, as determined by a Resolution duly adopted by the Mayor and Council, must be within the ranges provided in the Ordinance; and

**WHEREAS**, the Council now desires to reflect the following revisions;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Keyport as follows:

**Section 1.** The aforementioned recitals are incorporated herein as though fully set forth at length.

**Section 2.** Ordinance #17-19, shall be amended and superseded by the following (additions are underlined and deletions are in [brackets]):

**AN ORDINANCE FIXING THE SALARIES OF THE VARIOUS OFFICERS, CLERKS AND EMPLOYEES OF THE BOROUGH OF KEYPORT**

**STATEMENT:** The following Ordinance has been prepared with salary ranges therein for the positions listed, wherein the ranges provide the minimum salary for the position as well as the maximum, and the exact salary to be paid to each employee, as determined by a Resolution duly adopted by the Mayor and Council of the Borough, must be within the ranges provided in the Ordinance.

**PLEASE NOTE THAT ALL OF THE FOLLOWING ARE NOT INCREASES IN EXISTING SALARIES, BUT ARE RANGES WITHIN WHICH SALARIES MUST FALL**

**I.** The following salary ranges are hereby fixed and determined for the following officers and employees effective January 1, 2019 or date of hire, whichever is later:

	<b>Minimum Annual Salary</b>	<b>Maximum Annual Salary</b>
Senior Account Clerk	\$18,000	\$ 50,000
Administrative Secretary	\$20,000	\$ 60,000
Police Records Clerk	\$15,000	\$ 50,000
Senior Permit Clerk/Typist	\$18,000	\$ 50,000
Registrar of Vital Statistics	\$15,000	\$ 50,000
Secretary for Commission	\$15,000	\$ 50,000
Clerk	\$15,000	\$ 40,000
Account Clerk	\$15,000	\$ 40,000

Permit Clerk	\$15,000	\$ 35,000
Technical Assistant to the Construction Official	\$30,000	\$ 60,000
Principal Account Clerk	\$20,000	\$ 45,000
Senior Clerk Typist	\$15,000	\$ 35,000
Supervisor, Public Works	\$50,000	\$100,000
Public Safety – Telecommunication Trainee	\$15,000	\$ 40,000
Public Safety-Telecommunication	\$15,000	\$ 50,000
Supervising Account Clerk	\$40,000	\$ 70,000
Senior Public Safety Telecomm. Operator	\$20,000	\$ 60,000
Equipment Operator	\$30,000	\$ 55,000
Senior Equipment Operator	\$55,000	\$ 85,000
Mechanic	\$40,000	\$ 71,000
Public Works Repairer	\$35,000	\$ 55,000
Senior Maintenance Repairer/Water Repairer	\$43,000	\$ 65,000
Laborer I	\$25,000	\$ 45,000
Laborer II	\$30,000	\$ 50,000
Laborer III	\$45,000	\$ 70,000
Asst. Water Plant Treatment Oper/Laborer	\$50,000	\$ 85,000
Records Support Technician I	\$33,500	\$ 38,500
Records Support Technician III	\$33,500	\$ 45,000
Records Support Technician IV	\$40,000	\$ 55,000

	<b>Minimum Hourly Salary Rate</b>	<b>Maximum Hourly Salary Rate</b>
Water Meter Reader/Repairer	\$12.00	\$ 45.00
Park Maintenance Worker	\$12.00	\$ 40.00
Senior Park Maintenance Worker	\$12.00	\$ 40.00

**II.** The following salary ranges are hereby fixed and determined for the following officers and employees effective January 1, 2019 or date of hire, whichever is later:

	<b>Minimum Annual Salary</b>	<b>Maximum Annual Salary</b>
Tax Collector	\$ 8,000	\$ 75,000
Borough Clerk/Election Clerk	\$30,000	\$ 90,000
Deputy Borough Clerk	\$20,000	\$ 70,000
Borough Administrator	\$17,500	\$150,000
<u>Management Assistant</u>	<u>\$30,000</u>	<u>\$ 60,000</u>
Chief of Police	\$75,000	\$165,000
Police Director	\$50,000	\$ 75,000
Court Administrator	\$25,000	\$ 75,000
Deputy Court Administrator	\$20,000	\$ 60,000
Violations Clerk	\$15,000	\$ 40,000
Superintendent of Public Works	\$35,000	\$ 90,000
Administrative Clerk	\$20,000	\$ 65,000
Supervisor of Senior Center Activities	\$20,000	\$ 60,000
Treasurer	\$ 8,000	\$ 45,000
Community Development Coordinator	\$10,000	\$ 55,000
Payroll/Pension Supervisor	\$40,000	\$ 75,000
Police Captain	\$125,000	\$135,000

**III.** The following salary ranges are hereby fixed and determined for the following part time officers and employees retroactive to January 1, 2019:

	<b>Minimum Annual Salary</b>	<b>Maximum Annual Salary</b>
Chief Financial Officer	\$20,000	\$ 75,000
Mayor	\$ 2,000	\$ 5,500
Councilmembers	\$ 1,500	\$ 4,000
Fire Chief	\$ 600	\$ 3,000
Assistant Fire Chief	\$ 400	\$ 2,500
Tax Assessor	\$ 7,500	\$ 40,000
Municipal Court Judge	\$10,000	\$ 35,000
Municipal Prosecutor	\$ 5,000	\$ 30,000
Municipal Public Defender	\$ 4,000	\$ 13,000
Unified Planning Board Secretary	\$ 2,000	\$ 10,000
Fire Subcode Official	\$ 2,000	\$ 8,000
Fire Subcode Inspector	\$ 2,000	\$ 8,000
Fire Protection Inspector	\$ 2,000	\$ 8,000
Fire Official	\$ 2,000	\$ 25,000
Fire Alarm Repairman	\$ 600	\$ 7,500
Smoke Detector Inspector	\$ 5,000	\$ 8,500
Electrical Subcode Official	\$ 2,000	\$ 7,000
Electrical Inspector	\$ 2,000	\$ 6,500
Plumbing Subcode Official	\$ 2,000	\$ 7,000
Plumbing Inspector	\$ 2,000	\$ 6,500
Construction Code Official	\$20,000	\$ 45,000
Zoning Officer	\$10,000	\$ 40,000
Code Enforcement Officer	\$ 5,000	\$ 15,000
Water Plant Operator	\$ 3,000	\$ 7,000
Recreation Director	\$ 3,000	\$ 7,000
Qualified Purchasing Agent	\$ 3,000	\$ 10,000
Asst. Winter Director	\$ 500	\$ 1,500
Asst. Director	\$ 1,500	\$ 3,000
Supervisor	\$ 1,000	\$ 2,500
Counselor	\$ 500	\$ 2,000
Recreation Secretary	\$ 1,000	\$ 3,000
Drug Alliance Coordinator	\$12,000	\$ 25,000
Deputy Treasurer	\$ 5,000	\$ 15,000
Deputy Tax Collector	\$20,000	\$ 40,000
Recycling Coordinator	\$ 2,500	\$ 8,000
Asst. Recycling Coordinator	\$ 2,000	\$ 6,000
Property Maintenance Officer	\$ 5,000	\$ 28,000
Asst. Property Maintenance Officer	\$ 3,500	\$ 15,000
Clean Communities Coordinator	\$ 200	\$ 7,500
Blood Borne Pathogen Officer	\$ 1,000	\$ 4,000
NFIRS Coordinator	\$ 0	\$ 1,500
Fire Department Secretary	\$ 0	\$ 1,500
	<b>Minimum Hourly Salary Rate</b>	<b>Maximum Hourly Salary Rate</b>
Crossing Guard	\$ 7.25	\$ 15.00
Bldg. Maintenance Worker	\$ 15.00	\$ 18.00
Deputy Registrar of Vital Statistics	\$ 7.25	\$ 15.00
Boat Ramp Employee	\$ 7.25	\$ 15.00
Clean Communities Employee	\$ 7.25	\$ 15.00
Communications Operator	\$ 7.25	\$ 18.00
Temporary Clerical	\$ 7.25	\$ 15.00
Outreach Worker	\$ 7.25	\$ 15.00
Special Police Officer I & II	\$ 7.25	\$ 20.00
Special Police Officer III	\$ 20.00	\$ 40.00
Police Matron	\$ 7.25	\$ 15.00
Laborer, Parks	\$ 7.25	\$ 15.00
Senior Citizen Clerical	\$ 7.25	\$ 15.00

Motor Vehicle Operator, Elderly and Handicapped Persons	\$10.00	\$25.00
Parking Enforcement Officer	\$ 7.25	\$ 20.00
Fire Inspector	\$10.00	\$ 25.00
Clerk of the Works	\$60.00	\$ 70.00
Recreation Supervisor	\$20.00	\$ 30.00
Recreation Leader	\$10.00	\$ 20.00
Recreation Aide	\$ 8.00	\$ 13.00

**Section 3.** All ordinances or parts thereof inconsistent with the provisions of this ordinance are hereby repealed.

**Section 4.** Each section, subsection, sentence, clause and phrase of this ordinance is declared to be an independent section, subsection, sentence, clause and phrase and the finding or holding of any such portion of this ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this ordinance.

**Section 5.** The Borough Clerk is hereby directed, upon adoption of the ordinance after public hearing thereon, to publish notice of the passage thereof.

**Section 6.** This ordinance shall be in full force and effect from and after its adoption and publication as required by law.

**Introduced:** October 15, 2019  
**Public Hearing:** November 12, 2019  
**Adopted:** November 12, 2019

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Michele Clark, RMC  
Deputy Borough Clerk  
Borough of Keyport

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Collette J. Kennedy, Mayor  
Borough of Keyport