

**KEYPORT UNIFIED PLANNING BOARD  
MEETING OF APRIL 24, 2008  
COUNCIL CHAMBERS 7:00 PM**

**CALL TO ORDER:            PM**

**SUNSHINE LAW NOTICE:**

**FLAG PLEDGE:**

**ROLL CALL:**            Mayor Robert Bergen  
                 Richard Hassmiller  
                 Kevin Graham  
                 Joseph Vecchio  
                 John J. Kovacs  
                 Michael Handler  
                 Donald Blanks  
                 Mark Sessa  
                 Devin Daly  
                 Albert De Gracia, 2<sup>nd</sup> Alternate

**Pasquale Menna, Attorney  
Donald Norbut, Engineer  
Paul N. Ricci, Planner**

**PROFESSIONALS SWORN IN:**  
                 Donald Norbut, Engineer  
                 Paul N. Ricci, Planner

**MINUTES:**

**March 27, 2008 Meeting**

**Motion:                    Seconded:                    Ayes:                    Nays:                    Ab:**

**MEMORIALIZATION OF RESOLUTIONS:**

**Case No. 08-01 – 19 Division Street, LLC. Preliminary & Final Site Plan, 19  
Division Street, Block 79, Lots 18 & 19.**

**Motion:                    Seconded:                    Ayes:                    Nays:                    Ab:**

**VOUCHERS:**

Courier	\$ 5.17 4/15/08 Mtg.
Pasquale Menna	\$ 805.00 Longview Litigation
Pasquale Menna	\$ 287.50 19 Division Street
Pasquale Menna	\$ 678.50 Manetto

**Motion:                      Seconded:                      Ayes:                      Nays:                      Ab:**

**CORRESPONDENCE:**

1. Letter from Michael Dupont attorney for Peter Volpe requesting a waiver of the site plan requirement.
2. Completeness Review & Fee Determination Letter from Don Norbut for Application No. 08-03 Judith Valdes, 75 Church Street, Block 92, Lot 15.
3. First Engineering Review Judith Valdes, 75 Church Street, from Don Norbut dated 4/18/08.
4. Completeness & Fee Determination letter from Don Norbut for Peter Volpe, 106 Green Grove Avenue.
5. First Engineering Review Letter from Don Norbut for Peter Volpe, 106 Green Grove Ave.
6. Design waiver – Seasonal High Water Table – Sulyman Kilic dated 12/14/07 from T&M Associates.
7. Administrative Approval of Utility Modifications, Beau Development, 42 East Front Street, LLC, dated 4/17/08 from Don Norbut.

**Motion:                      Seconded:                      Ayes:                      Nays:                      Ab:**

**OLD BUSINESS: None**

**NEW BUSINESS:**

1. Case No. 08-02 Peter Volpe, 106 Green Grove Road, Block 103, Lot 78.01. Use Variance
2. Case No. 08-03 Judith Valdes, 75 Church Street, Block 92, Lot 15. Minor Subdivision & Site Plan.

**ANY OTHER BUSINESS or DISCUSSIONS: None**

**The next regularly scheduled Planning Board Meeting will be Thursday, May 22, 2008.**

**ADJOURNMENT:                      PM**